If nurses or nurse assistants are seeing the old access portal or having problems logging in or viewing SNAP, please have them try the following:

**Shift+F5** at the login screen to force reloading of page.

If that doesn't work, try the following:

- 1. On your computer, open Chrome (close the access portal and any other web pages open in Chrome first).
- 2. At the top right, click the three dots (Customize and Control Google Chrome) as shown below.



- 3. Select **More Tools** from the list, then **Clear Browsing Data**.
- 4. Click the downward arrow to the right of "Time range" and select **All time**.
  - 1. Uncheck the boxes next to "Browsing history" and "Cookies and other site data".
  - 2. Check the box next to "Cached images and files," as shown below.

		Basic	Advanced	
Time range		All time	•	
	Browsi	ing history		
	Clears	nistory and autocom	netions in the address par.	
	Signs y	es and other site data you out of most sites.		
~	Cached images and files			
	Frees up 94.9 MB. Some sites may load more slowly on your next visit.			
			Cancel Clear da	ta

- 5. Click Clear data.
- 6. Close Chrome completely (including any other web sites or apps you have open) and re-open.
- 7. Open your shortcut to the Access Portal and log in.

If you use a web browser other than Google Chrome, **Ctrl+Shift+Del** will get you to the **Clear Browsing Data** settings of most popular browsers. You only need to clear the Cache or Cached images and files, so uncheck any other options before clearing.